

BEFORE WE START – PREP YOUR HOME FOR WORK

Purpose: This guide explains how to get your home ready before our crew arrives. Good prep keeps the job smoother, cleaner, and safer for everyone.

I. ONE WEEK BEFORE

(Use this as a soft countdown before the project starts.)

- Confirm Details
 - Review your estimate and scope of work.
 - Confirm start date, approximate arrival time, and work hours.
 - Share preferred contact (text, call, or email) for daily updates.
- Access & Parking
 - Let us know about:
 - Street cleaning days
 - Driveway access
 - Parking rules or HOA rules.
 - If you have a gate code, buzzer, or lockbox, make sure it works and share instructions.
- Neighbors & Building Management
 - Inform neighbors or building management of:
 - Start date and expected duration
 - Typical work hours (noise)
 - Any expected deliveries or dumpsters (if applicable).

II. 1–2 DAYS BEFORE

(This is your “clear and protect” phase.)

- Clear the Work Area
 - Remove small furniture, area rugs, lamps, and decor from the work zone.
 - Empty shelves and surfaces in the project area.
 - Move valuables, electronics, and sentimental items to a safe room.
- Protect Adjacent Rooms
 - Decide if nearby rooms should be:
 - Closed off
 - Covered with plastic on doorways
 - Protected with floor runners.
- Pets & Children
 - Plan where pets will stay during noisy or dusty work.
 - Talk with children about staying out of the work area.
 - If needed, set up temporary gates or barriers.

III. THE NIGHT BEFORE START

(Final quick check.)

- Clear Paths
 - Make a clear path from entry door to the work area.
 - Move shoes, toys, and any tripping hazards out of hallways.
- Remove Breakables
 - Remove artwork, frames, and mirrors on walls near the work area.
 - Take down hanging plants or decorative lights that may shake during work.
- Utilities
 - Make sure we can access:
 - Electrical panel / breakers
 - Main water shutoff
 - Any relevant shutoff valves for the project.

IV. DAY ONE – WHAT TO EXPECT

(Smooth first day = smoother project.)

- Arrival & Walkthrough
 - We will:
 - Knock or call upon arrival.
 - Walk the job area with you.
 - Confirm scope, access, and special concerns.
 - You can point out:
 - Any “do not touch” areas
 - Storage areas we can use for tools and materials.
- Protection Setup
 - We typically install as needed:
 - Floor protection
 - Plastic barriers / zip walls
 - Dust control and ventilation.
 - This may take some time before actual demo or work begins.

V. DURING THE PROJECT – DAILY EXPECTATIONS

- Daily Start & End
 - Typical work hours will be discussed in advance.
 - At the end of most days we will:
 - Tidy tools
 - Sweep or vacuum the work area
 - Leave pathways reasonably clear and safe.
- Daily Check-Ins

- A quick daily update may cover:
 - What was done today
 - What is planned for tomorrow
 - Any surprises or decisions needed.

VI. SAFETY REMINDERS

- Stay Out of Work Zones
 - Please do not enter active work areas unless a team member says it is safe.
 - Be extra cautious around power tools, cords, and ladders.
- Kids & Pets
 - Keep children and pets out of the work zone at all times.
 - Do not allow pets to chew or play with materials or debris.

VII. WHAT WE PROVIDE VS. WHAT YOU PROVIDE

- We Provide
 - Labor, tools, and equipment needed for the job.
 - Floor protection and basic dust control.
 - Project-specific materials listed in your estimate (unless otherwise agreed).
- You Provide
 - Clear access and parking where possible.
 - A cleared work area per this guide.
 - Decisions on finishes and options when requested (tile, paint colors, fixtures, etc.).

Disclaimer: Every home and project is unique. This guide provides general preparation steps and may not cover all situations. Always refer to your written estimate and contract for specific terms and scope.